

APPENDIX B - FORUM TOOLS ACTION PLANNING GUIDE

FOOD SECURITY INITIATIVE:

Describe the initiative/project your group plans to undertake.

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ACTION STEPS:

Freely brainstorm the necessary steps that need to happen in order for your initiative/project to move forward. *Action steps can be: identifying and contacting more partners, applying for funding, developing a network, researching a topic, training for specific skills, collecting data, developing tools, defining desired outcomes, planning an evaluation.*

1.
2.
3.
4.
5.
6.
7.
8.

Are all steps equally do-able or are some easier than others?

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ASSIGNING ACCOUNTABILITY:

Put the steps from your brainstorm into the right order and put names of those who will get involved, things you need and time frames corresponding to each step.

	Activity	Who?	Resources required	Timeline
Step #1				
Step #2				
Step #3				
Step #4				
Step #5				
Step #6				
Step #7				
Step #8				

Thoughts regarding the action plan developed:

